

Useful extension of SAP systems – time recording for SAP®SuccessFactors Employee Central



With dormakaba jay cloud, companies can conveniently organise and administer all of their time recording and access control processes in their SAP system. They no longer need a separate system. jay cloud allows them to control these important and sensitive company processes easily and yet very securely – right in SAP®SuccessFactors Employee Central. jay cloud thus combines the strengths of the two leading providers of ERP software as well as access and security solutions: SAP and dormakaba.

This offers customers enormous benefits and at the same time paves the way into the digital transformation.

Time recording in SAP SuccessFactors

dormakaba jay cloud time is a “software as a service” application for recording working hours. It is directly integrated into SAP SuccessFactors Employee Central. jay cloud time is a global, central solution for all industries, ideal for mid-sized and large enterprises. 100% cloud based on the SAP Cloud Platform.

Time recording

With jay cloud time, working hours can be recorded precisely and flexibly. The booking data are forwarded to SAP SuccessFactors Employee Central Time Sheet, and from there can be used for exact employee payroll calculation.

Times and activities are recorded right where they occur – on the road or at the office, at the time terminal, with a smartphone, in a browser or automatically when opening a door. A professional time recording system provides more transparency around the working hours and thus for more satisfied employees.

jay cloud time is a solid foundation for high-performance time recording, even with flexible work schedules. Time balances, missed time and overtime will always be right at your fingertips.

Time recording in combination with SAP

Overview of applications

Terminal-based recording

- Efficient time recording with low administrative effort
- Avoiding false entries
- Offline capability – no data loss
- Data collection using biometrics and/or RFID
- Integration and secure communication with the terminals thanks to SAP Leonardo IoT Platform

Terminal functions

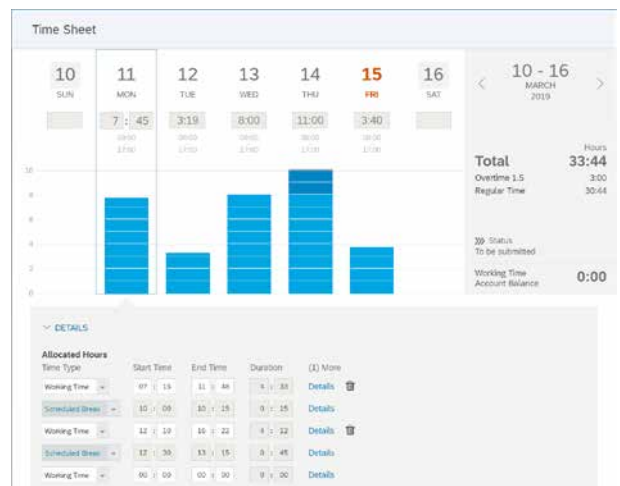
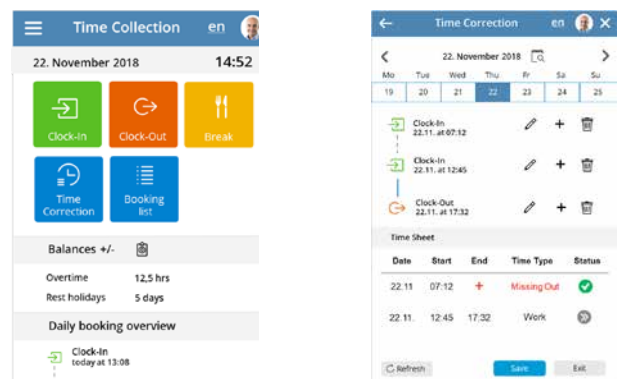
- Clock-in
- Clock-out
- Clock-in with reason
- Clock-out with reason
- Break start – end
- Time categories, e.g. reasons for absence
- Balance queries online to SF
- Booking corrections
- Time sheets
- Booking list

Mobile and browser-based time recording

- Start the application directly from the SuccessFactors launchpad
- Only one authentication for SuccessFactors and jay cloud (single sign-on)
- Time records and other terminal functions available
- Simple, intuitive operation
- In planning stage: native apps for iPhone and Android, support for Apple Watch

Pairing and integration in SuccessFactors EC Time Sheet

- Time pairing based on recorded time events (start, end, change, auto-start/end)
- Immediate reconciliation and transfer to SuccessFactors EC Time Sheet
- Automatic recalculation/new calculation
- New calculation of time pairs in case of offline bookings or corrections
- Automatic sign-out with error recognition (in case sign-out was forgotten)
- Blocking of double bookings
- Special rules for night shifts (splitting of time pairs for bookings past midnight)



In planning stage:

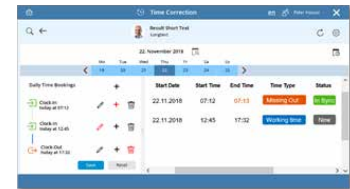
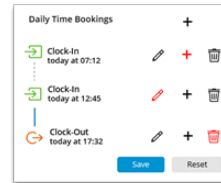
- Checks against employee shift plan
- Workflow/notification to administrative employees in case of discrepancies, e.g. bookings outside of the shift plan, missing arrival-departure bookings or correction bookings by employees (Workflow SuccessFactors EC)
- Configurable rounding rules
- Supports multiple activities
- Time categories for each employee according to settings in SuccessFactors EC
- Time recording and pairing for contingent workers or employees not registered in SuccessFactors

Time recording in conjunction with SAP

Overview of applications

Booking corrections

- Corrections such as late entries of missing bookings, deletion of bookings according to authorisation
- Booking corrections by employees (browser, mobile, terminal)
- Booking corrections by HR Manager or administrative employee
- Notification to HR Manager or administrative employee including authorisation workflow (in planning stage)
- Configurable time period for booking corrections (e.g. max. three months)



Time report

- Evaluation at reception and main gate
- Evaluation: who is on site/off site?
- Display of SuccessFactors Employee Central absences (e.g. holiday, illness)
- Can be combined with access control (display of last arrival booking)

Media management

- Safe and transparent administration of access media and other user media
- Many different access media (RFID, mobile credentials and others)

Balance display/booking list

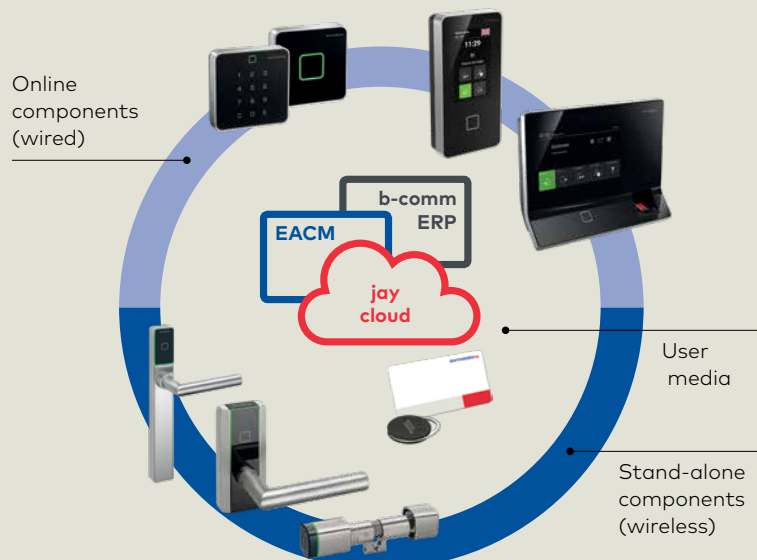
- Balances are always up-to-date – they are recalculated and reconciled with each booking
- Balances and time accounts for each employee can be queried directly from SuccessFactors EC (online integration)
- Display of booking lists

Interfaces with third-party providers and other applications

- Interface with SAP HCM
 - Booking of time events according to SAP HCM
 - Certified HR-PDC link
- Interface and integration with other time recording systems
- Import/export via Excel
- In planning stage: linking with other systems such as SAP Cloud for Real Estate, visitor management systems and more

Access management

- Access authorisations and roles are assigned based on the position management of SuccessFactors



Keep it all under control with just one system

No matter whether your company is currently working on SAP ERP, is planning to switch to the cloud in the near future, or has already made the transition: with SAP solutions by dormakaba, your company is always covering all the bases – thanks to EACM for SAP ERP and jay cloud for SAP SuccessFactors.

EACM and SAP ERP – your complete on-premise solution

EACM is linked directly to the organisation management in SAP ERP. All data and structures in SAP HCM can be used seamlessly for access control, time recording and media management. This integrated approach is unique in the market and makes for homogeneous operation. You can use EACM even if you use SAP ERP in combination with SAP SuccessFactors – because EACM can synchronise personal and master data – as well as positions and roles – with SAP SuccessFactors.

jay cloud and SAP SuccessFactors – the solution for your future in the cloud

More and more companies are moving their security systems to the cloud. They understand that cloud technologies are safer, more flexible and more cost-effective than on-premise alternatives, provided they are set up by an experienced provider.

You are already using cloud technologies and work with SAP SuccessFactors Employee Central in your personnel management? Then jay cloud is exactly the right solution for your access control, time recording and media management. jay cloud was developed in close cooperation with SAP in a co-innovation program. That means jay cloud was built based on the SAP Cloud Platform and forms an important building block for sustainable companies.

Simplify your processes – with dormakaba jay cloud time

SAP® Certified
Built on SAP Cloud Platform
Co-Innovated with SAP®

