



SIG hosting: Ireland & IE Payroll Date: 28th January 2009

Contact

Host company name	Electricity Supply Board (ESB)
Venue address	Head Office, 27 Lower Fitzwilliam Street, Dublin 2.

Venue

Meeting room capacity	HO Conference Centre and Helsinki/Berlin Room
Car parking onsite?	No – may be able to get one or two for presenters
If no, alternative parking	On street - € 3 per hour.
Disabled parking onsite?	If requested in advance
Date attendees list required	

Security

Are car registration numbers required?	Only for those cleared as above
Other security requirements	List of attendees must be with Security before the event – TF to co ordinate this.

Audio/Visual Equipment

Dial up facilities?	
Meeting room equipment	

Location

Nearest motorway/jct	Near Stephen's Green in Dublin – at jct of Baggot St and Fitzwilliam Street.
Distance from motorway	
Nearest airport	Dublin airport
Distance from airport	



Location cont'd

Nearest mainline train station	Nearest DART station: Pearse Station, Westland Row.
Distance from train station	10 min walk from Westland Row via Merrion Square.

Accommodation

Hotels in area	Mespil Hotel (approx € 89 per room per night in Jan) or O'Callaghan Hotels: Mont Clare Hotel Davenport Hotel Alexander Hotel
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Other details

Please enter any other information/requests below: