

VENUE DETAILS

SIG hosting: Project System SIG

Date: Thursday 24th September 2009

Contact

Host company name	Microsoft
Venue address	Chicago 1 Conference Room (Building 3) Microsoft Campus Thames Valley Park Reading RG6 1WG

Venue

Meeting room capacity	100
Car parking onsite?	Yes
If no, alternative parking	
Disabled parking onsite?	Yes
Date attendees list required	17 th September 2009

Security

Are car registration numbers required?	No
Other security requirements	Bring copy of meeting confirmation/agenda

Audio/Visual Equipment

Dial up facilities?	No (Guest wireless access can be provided)
Meeting room equipment	Full conference room A-V suites

Location

Nearest motorway/jct	M4 J10 Directions: www.microsoft.com/uk/about/map-reading.msp
Distance from motorway	7 miles on A329M (direction: Reading)
Nearest airport	Heathrow
Distance from airport	35-40 miles

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Location cont'd

Nearest mainline train station	Reading
Distance from train station	4 miles regular transfer coach or taxis)

Accommodation

Hotels in area	All major business hotel chains are represented in the Reading and Wokingham area.
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Other details

Please enter any other information/requests below: