



TRAINING SPECIAL INTEREST GROUP

Meeting to be held Wednesday 8th December at Unipart, Cowley, commencing at 10.00am

AGENDA

10:00	Registration and coffee	
10:15	Welcome and housekeeping	Colin / Denise
10:20	Issues arising from the last meeting	Colin
10:30	Introductions	30 seconds each
10:45	SIG News	Colin
10:55	News from SAP Education	Lisa Clark (SAP)
11:15	Change Management approach – People, Process, Systems	Denise Wheeler (Unipart)
11:40	Deepening our understanding of Process – Tour of the Global Enterprise Model	Ian Ashley (Unipart)
12:30	Getting the best out of SAP – Tour of the Jaguar Business Unit	Jaguar Business Unit Manager (Unipart)
13:00	Lunch	
13:40	SAP UK & Ireland User Group Plans & activities	Craig Dale (SAP UK&I User Group Operations Manager)
13:50	Group discussion on completing the 'Best practise training guide'	Led by Colin
14:30	Re-Engineering Training & Development – Joint Presentation with Oxfordshire County Council & Unipart	Karen Hopwood (OCC) Nigel Lack (Unipart)
15:00	AOB	
	1. Election of Vice Chairman	
	2. Future Dates of SIG meetings	
	a. Mar xx 05 – need host	
	b. Jun xx 05 – need host	
	c. Sep xx 05 – need host	
	d. Dec xx 05 – need host	
	3. Future Agenda items	
	4. Special topic mini SIGs	
15:45	Close	

**IF YOU WOULD LIKE TO ATTEND THIS MEETING PLEASE CONFIRM TO SIOBHAN.ROMP@SAP.COM
MAXIMUM TWO DELEGATES PER ORGANISATION, SUBJECT TO AVAILABILITY**