

VENUE DETAILS

SIG hosting Ireland _____ Date 09/02/2011 _____

Contact

Host company name	SAP IRELAND
Venue address	1012-1014 Kingswood Avenue, Citywest Business Campus Dublin 24
Host contact	
Telephone	
E-mail	
Event organiser if different from above (ie PA, marketing)	

Venue

Meeting room capacity	25
Car parking onsite?	Limited Parking. Over flow carpark available on site next to Business carpark
If no, alternative parking	
Disabled parking onsite?	Yes
Date attendees list required	

Security

Are car registration numbers required?	no
Other security requirements	Sign in at main reception

Audio/Visual Equipment

Dial up facilities?	Dial main reception who will advise Ext 4000
Meeting room equipment	Internet/ Audio/projector screen/flipcharts

Location

Nearest motorway/jct	N7
Distance from motorway	5 MINS
Nearest airport	Dublin
Distance from airport	30- 45 mins

VENUE DETAILS

Location cont'd

Nearest mainline train station	n/a
Distance from train station	

Accommodation

Hotels in area	Citywest Hotel / Maldron Hotel
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Other details

Please enter any other information/requests below:

Please complete and return to Kirsten at kirsten.boucher@sapusers.org
including copy of location map or web link to map