

## VENUE DETAILS

SIG hosting \_\_\_\_\_ Date \_\_\_\_\_

### Contact

<b>Host company name</b>	Jurys Inn Birmingham
<b>Venue address</b>	245 Broad Street Birmingham B1 2HQ
<b>Host contact</b>	Becky Carter
<b>Telephone</b>	0121 698 7037
<b>E-mail</b>	Becky_carter@jurysins.com
<b>Event organiser if different from above (ie PA, marketing)</b>	

### Venue

<b>Meeting room capacity</b>	60 Theatre
<b>Car parking onsite?</b>	Yes £13.00 per 24 hours 206 spaces
<b>If no, alternative parking</b>	
<b>Disabled parking onsite?</b>	yes
<b>Date attendees list required</b>	1 week prior

### Security

<b>Are car registration numbers required?</b>	No
<b>Other security requirements</b>	N/A

### Audio/Visual Equipment

<b>Dial up facilities?</b>	Yes
<b>Meeting room equipment</b>	LCD, Screen and Flipchart

### Location

<b>Nearest motorway/jct</b>	M6 Juct 6
<b>Distance from motorway</b>	2 miles
<b>Nearest airport</b>	Birmingham International Airport
<b>Distance from airport</b>	12 miles

## VENUE DETAILS

Location cont'd

<b>Nearest mainline train station</b>	Birmingham New Street
<b>Distance from train station</b>	1 mile

### Accommodation

<b>Hotels in area</b>	
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### Other details

Please enter any other information/requests below:

Please complete and return to Kirsten at [kirsten.boucher@sapusers.org](mailto:kirsten.boucher@sapusers.org)  
including copy of location map or web link to map