

## VENUE DETAILS

SIG hosting HR

Date 6<sup>th</sup> March 2012

### Contact

<b>Host company name</b>	Birmingham City University, SAP University Alliance - International Academy of Enterprise Systems Innovation
<b>Venue address</b>	Millennium Point, Birmingham B4
<b>Host contact</b>	Tom McDermott
<b>Telephone</b>	01213317530
<b>E-mail</b>	Tom.mcdermott@bcu.ac.uk
<b>Event organiser if different from above (ie PA, marketing)</b>	

### Venue

<b>Meeting room capacity</b>	40
<b>Car parking onsite?</b>	Yes Payable
<b>If no, alternative parking</b>	
<b>Disabled parking onsite?</b>	Yes Payable
<b>Date attendees list required</b>	1 week prior to event

### Security

<b>Are car registration numbers required?</b>	No
<b>Other security requirements</b>	NA

### Audio/Visual Equipment

<b>Dial up facilities?</b>	Wireless if required please advise if delegates require connection.
<b>Meeting room equipment</b>	PC Projector, White Boards if required please advise.

### Location

<b>Nearest motorway/jct</b>	M6 Junction A38M (Aston Expressway)
<b>Distance from motorway</b>	2 miles
<b>Nearest airport</b>	Birmingham International
<b>Distance from airport</b>	8 miles

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### Location cont'd

<b>Nearest mainline train station</b>	Birmingham New Street
<b>Distance from train station</b>	0.8 miles

### Accommodation

<b>Hotels in area</b>	Various
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### Other details

Please enter any other information/requests below:

Due to various building activities it is better to access Millennium Point via Jennnens Rd/Howe St, you may

<http://maps.google.co.uk/maps?q=Perry%20Barr%2C%20Birmingham%20Birmingham%2C%20West%20gb:IE-SearchBox&oe=UTF-8&ie=UTF-8&hl=en&tab=wl>

Please complete and return to Kirsten at [kirsten.boucher@sapusers.org](mailto:kirsten.boucher@sapusers.org)  
including copy of location map or web link to map