

Training Special Interest Group

Meeting to be held on Thursday 20th September 2012

At SAP Clockhouse Place, Nr Heathrow



AGENDA

- | | | |
|--------------|---|-----------------------------|
| 09:30 | Registration & Coffee | All |
| 10:00 | Introduction & Welcome | Derek Maynard
SIG Chair |
| | In this session we'll go round the room to find out who you are and what you're hoping to get out of the SIG meeting | |
| | During the introduction session we will also capture your questions for the afternoon open forum so please contribute your own issues to discuss. | |
| 10:30 | What actually is SAP? | Riz Kahn
SAP Education |
| | Training Managers are often among the last group of stakeholders to be given an understanding of what the SAP implementation will deliver. | |
| | Riz Khan from SAP Education will be running an interactive session looking at the various modules within SAP to give you an idea of what SAP is and also an overview of what support is available from SAP Education. | |
| | This isn't a sales pitch or a detailed walkthrough, it is a chance for you to learn some basics of SAP, and allow you to ask questions that you may feel embarrassed to ask in a project team meeting in your organisation | |
| 11:30 | COFFEE & NETWORKING | All |
| 12:00 | The SAP Training Lifecycle | Riz Khan
SAP Education |
| | Organizations will often use existing managers or support teams to manage their training delivery. Whilst this saves the cost of external consultants, internal resources are not always familiar with how the training process fits into SAP. In this session, we will walkthrough the basics of delivering a SAP training programme, from the initial steps through to post go live activities. | |
| 13:00 | LUNCH & NETWORKING | All |
| 13:45 | SAP User Group Update | TBC
User Group |
| | What the SUG can do for you and other benefits that you may not be aware of | |
| 14:00 | Initial Analysis - The First Step | Derek Maynard &
Riz Khan |
| | The Initial Analysis phase is about defining "where, what, why, who, and how we do long-term SAP training" | |
| 15:15 | Open Discussion / Objective check | Derek Maynard |
| | This is an open forum where we will discuss the questions captured in the Introduction session. This will also include feedback on whether your objectives for the SIG meeting were achieved | |
| 16:00 | Close | |

Hosted By



We reserve the right to change the agenda at any time