

# Training Special Interest Group

Meeting to be held on Tuesday 11<sup>th</sup> June 2013  
At Sheffield Hallam University, Stoddart Building,  
Sheffield Business School, City Campus, Sheffield, S1 1WB



## AGENDA

<b>09:30</b>	<b>Registration &amp; Coffee</b>	All
<b>10:00</b>	<b>Introduction &amp; Welcome</b>	Derek Maynard Chair
<b>10:05</b>	<b>SAP in Higher Education</b>  This brief presentation introduces the current and future role of SAP and SAP ByDesign in degree programmes at Sheffield Hallam University.	Stephen Dobson Sheffield Hallam University
<b>10:30</b>	<b>Current Challenges – Workshop</b>  We will be running a workshop style discussion in the morning to discuss current challenges that the group are facing. Topics for discussion are: <ul style="list-style-type: none"><li>• Training Strategy and Planning</li><li>• Training Needs Analysis</li><li>• Training Documentation</li><li>• Elearning /mobile learning</li><li>• Training Material Creation</li><li>• The Physical Training</li><li>• Environment (Training spaces,The electronic training environment, training clients, simulations)</li><li>• Assessing the effectiveness of training delivery Assessing trainees after training Post Training document storage and access</li></ul>	All
<b>11:30</b>	<b>Coffee &amp; Networking</b>	All
<b>12:00</b>	<b>SAP UX/Personas Session</b>	Michael Bray & Marysol Mantilla SAP
<b>13:00</b>	<b>LUNCH &amp; NETWORKING</b>	All
<b>14:00</b>	<b>User Group Conference Update</b>	Derek Maynard SIG Chair
<b>14:15</b>	<b>Open Discussion &amp; Opportunities Members to “Take the Floor”</b>	All
<b>15:15</b>	<b>Any other Business &amp; Close</b>	All

### Hosted By

We reserve the right to change the agenda at any time