

Change Management Special Interest Group

Meeting to be held on Wednesday 10th June 2015

At SAP Objects House, Vanwall Business Park,
Vanwall Road, Maidenhead, Berkshire, SL6 4UB



AGENDA

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|--------------|--|----------------------------|
| 09:30 | Registration & Coffee | All |
| 10:00 | Introduction & Welcome | Derek Maynard
SIG Chair |
| 10:05 | Round the Room Introductions | All |
| 10:15 | Defining a Day-One Approach to Change

Learn how you can take a “day-one” approach to change management – and follow the right steps to a productive workforce. Hear from our change management expert on how the 3 key elements – Communication, Automation and Assessment play a vital role for project success. | Fran Hemmings
SAP |
| 11:00 | COFFEE & NETWORKING | All |
| 11:30 | Communications Discussion

Keeping up regular communication to your key stakeholders is critical in maintaining momentum during change. This applies to end users, sponsors, and the people within the project team in equal measure. In this session, Derek will kickstart some discussion around different topics including communication methods, events, timings, tracking, and a few other things. | All |
| 12:15 | Automating Business Process Discovery, Validation and Documentation.

Learn how leading SAP users are using Worksoft’s Analyze and Certify technologies to automatically discover, validate and document their business processes | Dean Robertson
Worksoft |
| 13:15 | LUNCH & NETWORKING | All |
| 14:15 | Change Assessment Discussion

Analysing the status quo, clearly defining your vision for the future and mapping the path to get everyone there are key activities in any change. In this session we’ll look at a tiered approach to assessing change, then discuss some other approaches and ideas. | All |
| 15:00 | Any Other Business & Close | All |

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We reserve the right to change the agenda at any time

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