

Business One Academy

Basic Finance Module

Tuesday 11th February 2020

SAP Clockhouse Place, Bedfont Road, Feltham

Middlesex, TW14 8HD

AGENDA



09:00 Registration & Coffee

09:30 Introduction & Welcome

09:40 Business Scenario

09:45 Accounting Basics

- Account balance
- Journal Entry
- How types of accounts are captured: Assets, Liabilities etc
- The role of Business Partners and how they tie in with the Chart of Accounts
- How Invoices and Delivery effect the journal entry

10:45 COFFEE & NETWORKING

11:00 Financial Process

- Learn ways to post journal entries
- Enter a manual journal entry
- Using the Journal Voucher
- How to use a posting template
- Setting up a recurring posting

13:15 Lunch & Networking

14:15 Banking Process

- How to process payments in SAP Business One
- Understand the consequences of each payment process step in the involved GL accounts
- Adjust the payment scenario to the customer needs and localization

16:45 Close