

**Nomination form for election to the UKISUG (UK & Ireland SAP User Group)
Board of Directors**

Biographical details:

First name	Roy	Last Name	Clark
Job Title	Training/Testing Analyst	Your Picture	
Company	Newcastle University	<i>Please attach a picture as a separate picture file</i>	
Address	NUIT		
	Elizabeth Barraclough building		
Town/City	Newcastle		
County	Tyne and Wear		
Postcode	NE1 8HW		
Country	UK		

Sponsor and Reference:

Please provide details of the UKISUG member organisation(s) supporting your candidacy:	
Newcastle University Elizabeth Barraclough Building, Newcastle, NE1 8HW	
Please provide one appropriate reference that we may contact:	Have you discussed your candidacy with your employer?
Jonathan Taylor Assistant Director of Corporate Systems NUIT	Yes
	Newcastle University are happy to support me with my candidacy.

Career and Experience



Current role and responsibilities

For 20 years I have been a Training/Testing Analyst for the SAP systems, working the whole time in a team of 2 for the IT Department of Newcastle University. My main responsibilities are:

- Design and deliver training for all members of staff on how to use the parts of SAP they have access to. A typical year for our two person training team is to train over 500 sessions to almost a thousand users. These include 1-1, classroom and lecture room sessions, as well as videoconferencing with our national and international campuses.
- Design and create elearning courses to replace some of the face to face sessions.
- Providing second line support and refresher training.
- Regression testing for annual patching and upgrades.
- Evaluate, test, document and train new functionality.

Previous relevant roles

Before being an SAP Trainer, I worked for 7 years in the Finance sector using mainly bespoke systems, and for the last couple of those 7 years, SAP, providing financial management information and forecasting.

Experience of working with the SAP portfolio of products and services

In 1998 I started my involvement with SAP with the introduction of R/3. In 2004 we implemented ECC, 2016 Business Suite on Hana and have in 2020 implemented S/4HANA Digital Core, changing the theme to Belize and introducing Fiori.

We've implemented SRM, CRM, SAP portal, BW, PI, SuccessFactors, Liberty Document Management.

Throughout all of these implementations I've been a member of the project teams, assisting with design, testing, user testing, communications, creating training materials, designing and delivering training to the relevant parties. Some projects affected small user bases, others have been for 6000 staff and 25,000 students such as Student Attendance Monitoring and Student Employment on Campus.

I have covered many areas of SAP – SLCM, SD, MM, FICO, HR, PM, BI, BEx, SAP Portal, TEM, FICA, CRM, SRM.

Other relevant professional experience

As a member of the University's Digital Capability Steering Group I've looked at ways to improve training materials and vary the training provided.

I'm also a member of the 'Developing a Professional Services' Committee which is responsible for promoting cross department working, networking and socializing.

I also regularly glean information from SIGs, Connect Conference, World of Learning and UCISA (Universities and Colleges Information Systems Association) Digital Capabilities Group, attending conferences and webinars

Education and Professional Qualifications



**UK & Ireland SAP User Group
Director Nomination Form**

In 2019 I attained a Diploma in Learning and Development and by the end of 2020 should have my Master Diploma in Learning and Development from the Training Foundation (part of QA Ltd)
HNC Business and Finance

UKISUG

Please describe your volunteer role with the User Group or your experience of the UKISUG

I became a member of the UKISUG in approximately 2010, regularly attending the Training SIG (now Training and Change Management SIG). As one of the more 'participative and vocal' members of the group I was asked to co-chair in 2015 and chair from 2019. I've also attended all of the annual UKISUG conferences since I became a co-chair. I've enjoyed presenting sessions at SIGs and the conferences, confirming good business practices and learning new ones, networking and hearing from others how they've implemented some of my ideas. I also manage the membership of the UKISUG at the University, trying to ensure our staff make the most of the resources available.

Why do you want to serve as a Director of UKISUG?

After 8 years of taking information and making contacts for my own and my company's benefit, it is time for me to give more back to the UKISUG other than running my SIG and hosting some sessions at the conference.

I'd like to:

- Continue to steer the User Group in the correct direction and help shape its future direction, achieving the objectives and priorities.
- Help promote the User Group and increase its membership, selling the benefits to companies and their staff. To reach out not just to the IT professionals but the users of SAP.
- Continue to seek ways to increase the popularity of SIGs and help SIG chairs increase participation.

What appropriate experience can you bring to UKISUG and its Board of Directors?
(E.g. governance, professional capabilities, financial control, membership organisations, etc.)

In my career I have always looked to innovate and challenge the way we do things, to seek business process improvement. I'm involved with all SAP related projects from an early stage and help shape the product and plan and deliver the roll out to the end users.

I plan, organize and manage all of the SAP training activities and communicate effectively with all levels of staff.

I have a passion for helping people learn and implement their learning in the workplace improving processes and productivity.

In my private life I regularly organize and host charity events such as quizzes and bingo nights, managing the budgets and distributing the proceeds to various national and local charities.

Please return the completed form to elections@sapusers.org

